



## APPLICATION FOR PROSPECTIVE **UNIVERSITY** STUDENTS

### APPLICATION FOR A STUDY PERMIT – **UNIVERSITY** CHECKLIST

- Complete and place this checklist on top of your application.
- Consult [VFS website](#) for forms and instructions
- Any document not in English or French must be accompanied by a certified translation.
- Failure to submit all required documentation may result in the refusal of your application or delay processing.
- False statements or submission of fraudulent documents will result in immediate refusal.
- After submission of all required documents you may be required to attend an interview.
- A medical exam will be required for study program exceeding 6 months. University applicants can undergo Up-Front Medical examinations, per instructions below.
- Any preparations you make, such as paying administration or tuition fees, are done entirely at your own risk.
- Do not finalize travel plans unless you have received a visa from the Canadian High Commission to India in New Delhi, or the Consulate General of Canada in Chandigarh.
- **We strongly recommend that you submit your application at least three months ahead of your proposed date of travel. Applications that are received after 01 April for May entry, after 01 August for September entry and after 01 December for January entry will not normally be processed in time for the start of classes and will likely be refused.**
- If you intend to undergo a pre-application medical examination, please follow the instructions below.
  - . When submitting your completed and signed application form, be sure to include the last page (page 5 of 5) that will contain your data in barcodes in 02 copies.



## **PRE-APPLICATION MEDICAL EXAMINATION – UNIVERSITY**

- Students applying to Canadian Universities may have their medical examination before submitting their Study Permit application by visiting one of the [Designated Medical Practitioners \(DMP\)](#) in India.
- It is not mandatory to complete a medical examination prior to submission of your application. However, doing so may result in faster processing. Medical results are valid for one year. Do not undergo a subsequent medical examination if you had one in the last year.
- After completion of your medical examination, the DMP will provide you with one copy of your medical examination form. This form must be submitted together with your Study Permit application.
- **PLEASE DO NOT SUBMIT YOUR APPLICATION UNTIL ONE WEEK AFTER YOUR MEDICAL EXAMINATION IS COMPLETED.**
- Submission of this form does not guarantee approval of your application. Do not make any commitments until your Study Permit application has been approved. All costs for the medical examination are payable by the applicant and non-refundable. You must submit your application at the visa office responsible for your area of residence (see section entitled "[Applications Outside Jurisdiction](#)" for further details). Failure to do so will result in multiple delays due to the necessity of file transfer.



### APPLICATION FOR A STUDY PERMIT – UNIVERSITY CHECKLIST

You MUST submit the following:	✓
<b>University Checklist</b> – Attach THIS checklist as a cover sheet to your application.	
<b>Application form</b> fully completed (all questions answered), dated and signed, indicating your <b>personal</b> mailing address, reliable phone contact, and your personal email address (if you agree to e-mail communications).	
<b>Family Information Form</b> and <b>Student Questionnaire</b> (leaving no gaps).	
<b>Original, valid passport</b> for yourself and each family member requesting a visa, as well as a photocopy of the bio data page.	
<b>Two passport photographs</b> with a white background for yourself and each family member requesting a visa. The photographs should have your name printed on the back, dated and taken in the past 6 months.	
<b>Letter of Acceptance</b> from your prospective University in Canada stating unconditional admission, course title, duration of study, level of study, start date (multiple start dates, if applicable) and latest possible date of admission.	
Use of a Representative form ( <b>IMM 5476</b> ) (if applicable)	

The following documents are STRONGLY recommended:	✓
<b>IELTS</b> test results taken within last 24 months	
Photocopy of the most recent <b>diploma/leaving</b> certificate, and most recent mark sheets (for entire program; consolidated mark sheets are NOT acceptable)	
Copy of medical examination form <b>IMM1017</b> if you opted to undergo a medical examination before submitting your application.	
<p><b>PREFERRED OPTION</b> for proof of funds: Evidence of purchase of a special Guaranteed Investment Certificate (GIC) from a participating Canadian financial institution, in the amount of \$10,000 CAD to cover living expenses for your first year in Canada and evidence of payment for your first year's tuition. See information on the following page for information on how to obtain a GIC.</p> <p>As an alternate option, you can fulfill the financial requirement by submitting a copy of the receipt for the first year's tuition fee AND a copy of an Educational Loan from an Indian Chartered Bank equivalent to \$10 000 CAD. See information on the following page for the list of acceptable banks.</p>	
Copy of <b>receipts</b> for payment provided by the University (pre-payment of first term is strongly recommended)	



**Declaration:** All documents checked are included. I attest to the truthfulness of the documents/information included in this application. Misrepresentation of any material fact will lead to my being refused and being found inadmissible to Canada for a period of 2 years.

Applicant Name: \_\_\_\_\_ Signature: \_\_\_\_\_



### PRE-APPLICATION MEDICAL EXAMINATION – UNIVERSITY

<b>When visiting the DMP, you must bring the following documents:</b>	✓
5 passport pictures	
Your original passport	
A photocopy of your passport bio data page	
Your letter of acceptance from a Canadian University	
Your complete residential address, including district and state. Your current address must be clearly written on the back of the copy of your passport bio data page. The address indicated must be your <b>residential address</b> , not your mailing address, and <i>not the address of your agent or representative</i> . This address will determine where your medical results will be sent, to our office in Delhi or in Chandigarh.	

### ADDITIONAL REQUIREMENTS FOR MINOR CHILDREN

<b>Minor children must submit the following documents:</b>	✓
Children under <b>18 years of age</b> going to Quebec to study must provide proof of a custodian in Canada.	
Children under <b>17 years of age</b> going to study in any other province or territory must also provide a custodianship form.	
As proof of custodianship, minor applicants must submit <a href="#">notarized declarations</a> – one signed by the parents or legal guardians in the country of origin, as well as one signed by the custodian in Canada – stating that arrangements have been made for the custodian to act in place of a parent.	



Minor children must submit the following documents:	✓
<p><b>Minors travelling alone</b> or with a person other than their parents or legal guardians should have a letter of authorization signed by both parents or legal guardians. It should also include the name of the adult who will be responsible for the children in Canada.</p> <p>Minors travelling with only one parent or legal guardian should have a letter of authorization from the non-accompanying parent or guardian.</p> <p>A copy of the page of the passport or other government-issued identification document showing the name, photo and signature of each non-accompanying parent should be submitted with the application.</p> <p>These documents should be available for presentation at the Canadian Port of Entry.</p>	



## How to obtain a Guaranteed Investment Certificate

According to Citizenship and Immigration Canada guidelines, you will require approximately \$10,000 CAD per year, not including tuition fees, to cover your living expenses. This requirement is fulfilled through the purchase of a participating GIC, and evidence that you have paid your tuition.

At present, Scotiabank is the only participating Canadian financial institution. For more information, contact Scotiabank or their affiliate, Kotak Mahindra Bank, at:

### **Scotiabank, Mumbai Branch**

Ground Floor, Mittal Tower, 'B' Wing, Nariman Point,  
Mumbai 400 021  
Tel: 91-22-66364200  
E-mail: [studentgic@scotiabank.com](mailto:studentgic@scotiabank.com)

### **Kotak Mahindra Bank, Chandigarh Branch, Sector 9**

S.C.O. 153-154-155, Sector 9 – C, Madhya Marg,  
Chandigarh – 160 017  
Tel: (0172) 5008600

### **Kotak Mahindra Bank, Chandigarh Branch, Sector 35**

Ground Floor, Sco-335-336, Sector-35 B  
Chandigarh 160 035  
Tel: (0172) 4051300/19

### **Kotak Mahindra Bank, Prahlad Nagar**

Bungalow 1, Paras-II, Nr. Auda Garden, Prahladnagar,  
Ahmedabad, Gujarat 380 015  
Tel : (079) 40056086

### **Kotak Mahindra Bank, Bangalore – Kormangala**

The Pinnacle, Ground Floor, No. 8, 5<sup>th</sup> Block, Koramangala  
Bengaluru, Karnataka – 560 095  
Tel: (080) 66330200

### **Kotak Mahindra Bank, Rajouri Garden**

J-13/65, Rajouri Garden,  
New Delhi – 110 027  
Tel : (011) 45656278



### ACCEPTABLE FINANCIAL INSTITUTIONS IN INDIA

The Education Loan must be provided by a bank governed by the Reserve Bank of India. All international banks operating in India also meet these criteria.

Andhra Bank	Hongkong and Shanghai Banking Corporation	South Indian Bank Ltd
Allahabad Bank	IDBI Bank Ltd	Standard Chartered Bank
AXIS Bank Ltd	Indian Overseas Bank	State Bank of India
Bank of Baroda	Indian Bank	State Bank of Bikaner and Jaipur
Bank of India	Ing Vysya Bank Ltd	State Bank of Hyderabad
Bank of Maharashtra	Indusind Bank Ltd	State Bank of Indore
Bank of Punjab Ltd	ICICI Banking	State Bank of Mysore
BNP Paribas	Jammu & Kashmir Bank Ltd	State Bank of Patiala
Canara Bank	Karnataka Bank Ltd	State Bank of Saurashtra
Central Bank of India	Kotak Mahindra Bank	State Bank of Travancore
Centurion Bank	NOVA Scotia Bank	Syndicate Bank
Corporation Bank	Oriental Bank of Commerce	UCO Bank
Dena Bank	Punjab National Bank	Union Bank of India
Federal Bank Ltd	Punjab and Sind Bank	Vijaya Bank
HDFC Bank Ltd		